

# Grameenphone Ltd.

Registered Office and Share Office: GPHouse, Bashundhara, Baridhara, Dhaka-1229

## Notice of the 27<sup>th</sup> Annual General Meeting Virtual Shareholder Meeting

Notice is hereby given that the 27<sup>th</sup> Annual General Meeting (AGM) of Grameenphone Ltd. will be held on **Thursday, 02 May 2024 at 10:30 am (Dhaka Time)**. The AGM will be held virtually by using digital platform through the following link <https://agmbd.live/GP2024> to transact the following businesses:

### AGENDA

1. Consideration and adoption of the Directors' Report and the Audited Financial Statements of the Company for the year ended 31 December 2023 together with the Auditors' Report thereon.
2. Declaration of Dividend for the year ended 31 December 2023 as recommended by the Board of Directors.
3. Election/Re-election of Directors and Extension of tenure of Independent Director.
4. Appointment of Statutory Auditors and fixation of their remuneration.

By order of the Board of Directors

Sd/-

**S M Imdadul Haque**

Company Secretary

08 April 2024

#### Notes:

- The Members whose names appeared on the Members/Depository Register as on the "**Record Date**" i.e. **29 February 2024** are eligible to participate in the **27<sup>th</sup> Annual General Meeting (AGM)** and receive dividend.
- Pursuant to the Bangladesh Securities and Exchange Commission's Directive No. BSEC/ICAD/SRIC/2024/318/87 dated 27 March 2024, the AGM will be a virtual meeting of the Members, which will be conducted via live webcast by through the use of a digital platform.
- The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their **16-digit Beneficial Owner (BO) ID number** and other credential as proof of their identity by visiting the link <https://agmbd.live/GP2024>
- The detailed procedures to participate in the virtual meeting and Frequently Asked Questions (FAQs) have been published on the Investor Relations section of the Company's website at: [www.grameenphone.com](http://www.grameenphone.com)
- We encourage the Members to log in to the system before the meeting start time of 10:30 am (Dhaka time) on 02 May 2024. Please allow ample time to login and establish your connectivity. The webcast will start at 10:30 am (Dhaka Time). Please contact **+8801711555888** for any technical difficulties in accessing the virtual meeting.
- A Corporate Member intending to appoint its authorised representative to attend and vote at the AGM is requested to send the Company an authorisation letter along with a duly certified copy of the Board Resolution authorising its representative to attend and vote on its behalf at the Meeting. The said authorisation letter must be received at the Grameenphone Share Office no later than 72 hours prior to the start of the AGM.
- A Member who is entitled to attend and vote at the AGM may appoint a Proxy to attend and vote on his/her behalf. The "**Proxy Form**", duly completed, signed and stamped at **BDT 100** must be received at the Grameenphone Share Office no later than 72 hours prior to the start of the AGM.
- Pursuant to the Bangladesh Securities and Exchange Commission's Notification No. BSEC/CMRRCD/2006-158/208/ Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2023 is being sent to Members at the email addresses of the Members available in their Beneficial Owner (BO) accounts maintained with the Depository. The Members are requested to update their email addresses through their respective Depository Participant (DP). The digital version and soft copy of the Annual Report 2023 will also be available on the Investor Relations section of the Company's website at: [www.grameenphone.com](http://www.grameenphone.com)